## **ANNEXURE-I**

# Format of report on Corporate Governance to be submitted by a listed entity on quarterly basis

- Name of Listed Entity: Apex Capital and Finance Limited
   Quarter ending: 30<sup>th</sup> September, 2021

### 1. Composition of Board of Directors

Fitle (Mr. /Ms)	Name of the Director	PANS & DIN	Category (Chairperson /Executive/ Non- Executive/ independent /Nominee) &	Initial Date of Appointme nt	Date of Re-appointment	Date of Cessation	Tenure*	Date of Birth	No. Of directorship in listed entities including this listed entity [in reference to Regulation 17A(1)]	No of Independent Directorshipin listed entities including this listed entity [m reference to proviso to regulation [7A(1)]	Number of memberships in Audit/ Stakeholder Committee (s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Ramesh Shah	PAN: AASPS9513Q DIN: 00029864	Chairman (Independent & Non- Executive)	01.09.2017	26.09.2017 (Regularisation)	N.A.	5 years	20.05.1958	3	3	4	2
Mr.	Shekhar Singh	PAN: AAYPS9409B DIN00039567	Managing Director (Executive)	01.09.2016	01.02.2017 (Change in Current Designation)	N.A.	N.A.	29.05.1966	1	NIL	2	NIL
Mr.	Sumit Choudhary	PAN: ABLPC0800G DIN02586702	Director (Non- Executive)	25.08.2009	26.09.2009 (Regularisation)	N.A.	N.A.	11.03.1979	1	NIL	1	1
Mr.	Sandeep Kumar	PAN: AXAPS8505K DIN02767062	Director (Non- Executive)	01.09.2017	26.09.2017 (Regularisation)	N.A.	N.A.	30.11.1983	1	NIL	1	NIL
Mrs.	Promila Bhardwaj	PAN: AADPB3674L DIN06428534	Independent Director (Non- Executive)	01.09.2017	26.09.2017 (Regularisation)	N.A.	5 years	25.12.1954	2	2	2	1
		Whether Regular chairperson appointed-Yes										
		Whether Chairperson is related to managing director or CEO-No										
	34	&Category vategories * to be fille	v of director separating ed only for	rs means ex them with h Independen	nyphen	ecutive/i ture wou	ndepena Id mean	dent/Nomin total perio	ee. if a directe		than one catego rector is serving	

Name of Committee	Whether Regular chairperson appointed	Name of Committee members	Category (Chairperson/ Executive / Non- Executive/ independent/ Nominee) \$	Date of Appointment	Date of Cessation
1. Audit Committee	Yes	1. Mr. Ramesh Shah	Chairman (Independent & Non-Executive)	01.09.2017	N.A.
		2. Mr. Shekhar Singh	Managing Director (Executive)	01.09.2017	N.A.
	1 (	3. Mrs. Promila Bhardwaj	Independent Director (Non-Executive)	01.09.2017	N.A.



2. Nomination &	Yes	1. Mr. Ramesh Shah	Chairman (Independent & Non-Executive)	01.09.2017	N.A.
Remuneration Committee		2. Mr. Sumit Choudhary	Director ( Non-Executive)	01.09.2017	N.A.
		3. Mrs. Promila Bhardwaj	Independent Director (Non-Executive)	01.09.2017	N.A.
	and the second sec			A DESCRIPTION OF THE PARTY OF T	
	As per the provisions er under the Top 1000 Co Management Committe	mpanies determined on the basi	BI (LODR) Regulation, 2015 as amended from ti s of market capitalization. therefore the Company	me to time, the Company has not constituted the R	does not fa isk
Committee(if applicable) 4. Stakeholders	under the Top 1000 Co	mpanies determined on the basi	El (LODR) Regulation, 2015 as amended from ti s of market capitalization, therefore the Company Chairman (Non-executive non-independent)	ne to time, the Company has not constituted the R 01.09.2017	does not fa isk N.A.
<ul> <li>3. Risk Management Committee(if applicable)</li> <li>4. Stakeholders Relationship Committee'</li> </ul>	under the Top 1000 Co Management Committe	mpanies determined on the basi ee	s of market capitalization. therefore the Company	has not constituted the R	isk

& Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

#### III. Meeting of Board of Directors Number of Number of independent directors Maximum gap between any two Whether Date(s) of Date(s) of consecutive (in number of days) Meeting (if any) requirement Directors present\* Meeting (if any) of Quorum met\* present\* in the previous in the relevant quarter quarter 44 1. Mr. Ramesh Shah 14.08.2021 Yes 5 30.06.2021 44 2. Mrs. Promila Bhardwaj

\* to be filled in only for the current quarter meetings

#### IV. Meetings of Committees

Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)*	Number of Directors present*	Number of independent directors present*	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
1. Audit Committee- 14.08.2021	Yes	3	2	30.06.2021	44

\* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional \*\* to be filled in only for the current quarter meetings

#### V. Related Party Transactions

Subject	Compliance status (Yes/No/NA) refer note below
Whether prior approval of audit committee obtained	N.A
Whether shareholder approval obtained for material RPT	N.A
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by the Audit Committee	N.A
Note: 1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated. 2 If status is "No" details of non-compliance may be given here.	

VI. Affirmations	
1. The composition of Board of Directors is in terms of SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015.	Yes
2. The composition of the following committees is in terms of SEBI (Listing Obligations and Disclosure Requirements)Regulations, 2015	
a. Audit Committee	Yes
b. Nomination & Remuneration Committee	Yes
c. Stakeholders Relationship Committee	Yes
d. Risk management committee (applicable to the top 1000 listed entities)	N.A.
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listingobligations and disclosurerequirements) Regulations, 2015.	Yes
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015.	Yes Yes
5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of the board of directors may be mentioned here.	N.A.
(Phu Jhā) Company Secretary & Compliance Officer	

#### Note:

Information at Table I and II above need to be necessarily given 1<sup>st</sup> quarter of each financial year. However, if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.

#### ANNEX III

# Format to be submitted by listed entity at the end of 6 months from the close of financial

year

Affirmations					
Broad heading	Regulation Number	Compliance status (Yes/No/NA)refer note below			
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on Website	46(2)	Yes			
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes			
Presence of Chairperson of the nomination and remuneration committee at the annual general Meeting	19(3)	Yes			
Presence of Chairperson of the Stakeholder Relationship committee at the annual general Meeting	20(3)	Yes			
Whether "Corporate Governance Report" disclosed in AnnualReport	34(3) read with para C of Schedule V	N.A.			

Note

1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.

2 If status is "No" details of non-compliance may be given here.

3 If the Listed Entity would like to provide any other information the same may be indicated here.



Company Secretary & Compliance Officer

### ANNEX IV

# Format to be submitted twice a year, on a half yearly basis by the listed entity at the end of every 6 months of the financial year

Half year ending - 30th September, 2021

I. Disclosure of Loans / guarantees / comfort letters / securities etc. refer note below (A) Any loan or any other form of debt advanced by the listed entity directly or indirectly to: Balance outstanding at the Aggregate amount Entity end of six Months advanced during six months 0.00 Promoter or any other entity 0.00 controlled by them 0.00 Promoter Group or any other entity 0.00 controlled by them Directors (including relatives) or any 0.00 15000000.00 other entity controlled by them 0.00 0.00 KMPs or any other entity controlled by them

(B) Any guarantee/ comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months	Balance outstanding at the end of six months (taking into account any invocation)
Promoter or any other entity controlled by them	0.00	0.00	0.00
Promoter Group or any other entity controlled by them	0.00	0.00	0.00
Directors (including relatives) or any other entity controlled by them KMPs or any other entity controlled by them	0.00	0.00	0.00

(C) Any security provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:

Entity	Type of security (cash, shares etc.)	Aggregate value of security provided during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them	0.00	0.00	0.00



Promoter Group or any other entity controlled by them	0.00	0.00	0.00
Directors (including relatives) or any other entity controlled by them	0.00	0.00	0.00
KMPs or any other entity controlled by them	0.00	0.00	0.00

#### **II. Affirmations:**

All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in connection with any loan(s) (or other form of debt) given directly or indirectly by the listed entity to promoter(s), promoter group, director(s) (including their relatives), key managerial personnel (including their relatives) or any entity controlled by them are in the economic interest of the company.

(Shekhar Singh) **Managing Director** 

#### Note

These disclosures shall exclude any loan (or other form of debt), guarantee / comfort letter (by whatever name called) or security provided in connection with any loan or any other form of debt;
 a) by a government company to/ for the Government or government company

b) by the listed entity to/for its subsidiary [and joint-venture company] whose accounts are consolidated with the listed entity.

c) by a banking company or an insurance company ; and

d) by the listed entity to its employees or directors as a part of the service conditions

2. If the Listed Entity would like to provide any other information, the same may be indicated as Para D in the above table.